**Re-evaluation of the Diplomates**

The EBVS (policy IIA art. 12A) requires that all Diplomates of the various Colleges be re-evaluated every five years. There is no exemption from this requirement. It is the responsibility of the Diplomat to submit their credentials for re- evaluation in a timely fashion. ECVPT has appointed a committee of Diplomates who are not themselves scheduled for re-evaluation.

According to the EBVS rules, the standard procedure describing the prerequisites for re-evaluation of the Diplomates is based on a credit point system. A minimum total amount of 50 points from a maximal score of 100 has to be collected over a five-year period.

The requirements to remain certified are:

1. Practice: to practise their specialty for 60% of their time, with a minimum of 24 hours per week (based on a normal working week of 40 hours) over the past five years
2. Activity: to show a satisfying degree of activity during the last 5 years to keep level of competences at a specialist level
3. AGM: to have attended the Annual general meeting of the College, at least twice in 5 years, unless previous dispensation from the College has been granted
4. Reference letters: provide two letters of reference attesting the professional ethics and activity of the diplomate during the five-year period
5. Extensions: extensions of the five-year period must be granted for maternity or paternity leave, serous health issues and exceptional circumstances
6. Failure to recertify: if a diplomate does not meet the requirements above or if, for any other reason, a diplomate does not re-certify, they will be removed from the EBVS specialist register and may use the title ‘Diplomate’ but not the title of EBVS® European Specialist in Veterinary pharmacology and toxicology”. A non-certified diplomate is not allowed to act as programme director of supervisor.

Please complete this form and annexes, print, sign, scan and send it by email to Dr. Martin Nürnberger (mcn@mail.de) by INSERT DEADLINE.

Application form for re-evaluation of ECVPT Diplomates

Name – First name

Address (Institution)

Tel – Fax

Email

Qualification

Current position

INSERT YEAR re-certification: Period of evaluation INSERT TIMEFRAME (inclusive)

I the undersigned, certify that I have continuously practiced in the specialty of veterinary pharmacology and toxicology for at least 60% of my time during the past 5 years and that all information in this application is correct. Further, I declare that I have, to the best of my knowledge, paid all ECVPT membership fees and have no outstanding fees at this time.\*

\*if you transferred funds electronically/online, please include a bank payment reference and date of payment

|  |  |
| --- | --- |
| Date  | Signature |

Along with the completed form please provide two references from colleagues attesting to the fact that you have continuously practiced in the specialty of veterinary pharmacology and toxicology for at least 60% of your time during the past 5 years.

 Section 1: Publications or published works related to Pharmacology and/or Toxicology\*

\*Please provide in annex 1 a list of publications (maximum 15) or expert reports (maximum 10) on veterinary pharmacology and toxicology (or related to) that you have authored or co-authored during the last 5 years in referenced journals. Abstracts are excluded. For expert reports, indicate title(s) and type(s) of application concerned (drug registration - national/EMA/FDA, feed additive registration, etc.). This list will only be available to the Re-evaluation Committee and will remain confidential to other parties (maximal score 30).

|  |  |  |  |
| --- | --- | --- | --- |
|  | Points | Number | Total score |
| Scientific papers / international journal / first author | 5 |  |  |
| Scientific papers / international journal / last author | 4 |  |  |
| Scientific papers / international journal / co-author | 2 |  |  |
| Scientific papers / national journal | 1 |  |  |
| Reviews / international journal | 5 |  |  |
| Reviews / national journal | 1 |  |  |
| Text book | 10 |  |  |
| Text book chapter | 4 |  |  |
| Scientific report / position paper / Expert report (industry, agency, international organization…) as main author | 2 to 5\* |  |  |
| Scientific report / position paper (industry, agency, international organization…) as co-author | 2.5 |  |  |
| Other (to be qualified) |  |  |  |
| TOTAL SCORE |  |
| MAXIMUM SCORE | 30 |

\* from minor to major contribution to reports

Section 2: Presentations/communications\*\*

\*\*Please provide in annex 2 a list of presentations (maximum 10) related to veterinary pharmacology and toxicology that you have given during the last 5 years at national or international meetings including the title of your presentation, name of the meeting, and year. Qualify the presentation for which you were invited as lecturer, presenter or co-author (maximal score 15).

|  |  |  |  |
| --- | --- | --- | --- |
|  | Points | Number | Score |
| International congress / invited speaker  | 5 |  |  |
| International congress / speaker  | 2 |  |  |
| International congresses / chair  | 1 |  |  |
| National congress / speaker / chair | 0.5 |  |  |
| ECVPT workshop / congress speaker  | 5 |  |  |
| International institution / organization (EU, EMA, JECFA) reporter / chairman | 5 |  |  |
| Posters (first or last author) | 3 |  |  |
| Posters (author) | 1 |  |  |
| Other (to be qualified) |  |  |  |
| TOTAL SCORE |  |
| MAXIMUM SCORE | 15 |

Section 3: Attendance at congresses/meeting related to veterinary pharmacology and toxicology

Please provide in annex 3 the list of international and national meeting or courses related to veterinary pharmacology and toxicology that you have attended during the last 5 years (maximal score 15).

|  |  |  |  |
| --- | --- | --- | --- |
|  | Points | Number | Score |
| International congresses / meetings  | 2 |  |  |
| National congresses / meetings | 1 |  |  |
| ECVPT annual meeting / congress (2015-2019 inclusive) | 5 |  |  |
| Other (to be qualified) |  |  |  |
| TOTAL SCORE |  |
| MAXIMUM SCORE | 15 |

Section 4: Involvement in ECVPT activities

Please provide in annex 4 the list of different tasks or actions that you have served as an ECVPT resident supervisor, advisor, or workshop participant. Indicate the name of the ECVPT resident in the Annex (maximal score 30).

|  |  |  |  |
| --- | --- | --- | --- |
|  | Points | Number | Score |
| Supervisor / Programme director / Advisor (per ECVPT Resident)  | 5\* |  |  |
| ECVPT Workshop organizer  | 10 |  |  |
| ECVPT Workshop speaker  | 5 |  |  |
| Member of College Board / executive committee  | 10 |  |  |
| Member of College examination committee/examiner  | 10 |  |  |
| Member of other college committee  | 5 |  |  |
| Short written reports, essay questions with model answer, multiple choice questions | 2 |  |  |
| Other (to be qualified in Annex) |  |  |  |
| TOTAL SCORE |  |
| MAXIMUM SCORE | 30 |

Section 5: Active membership of boards and committees related to veterinary pharmacology and toxicology (other than ECVPT) (maximal score 5)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Name of the group/journal | Position held | Points National | Points International | Score |
| Committee |  |  | 1 | 2.5 |  |
| Advisory board |  |  | 1 | 2.5 |  |
| Editorial board |  |  | 1 | 2.5 |  |
| Professional Society | Board |  |  | 1 | 2 |  |
| Member |  |  | 0.5 | 1 |  |
| Working group | Leader |  |  | 2 | 5 |  |
| Participant |  |  | 0.5 | 3 |  |
| Other (to be qualified) |  |  |  |  |  |
| TOTAL SCORE |  |
| MAXIMUM SCORE | 5 |

Section 6: Other involvement in pharmacology and/or toxicology (maximal score 5)

|  |  |
| --- | --- |
| TOTAL SCORE |  |
| MAXIMUM SCORE | 5 |

|  |  |
| --- | --- |
| Total number of points |  |
| Total number of points possible | 100 |

### Annexes

### Annex 1 - Please add rows as required

|  |  |
| --- | --- |
| Scientific papers / international journal / first author |  |
| Scientific papers / international journal / last author |  |
| Scientific papers / international journal / co-author |  |
| Scientific papers / national journal |  |
| Reviews / international journal |  |
| Reviews / national journal |  |
| Text book |  |
| Text book chapter |  |
| Scientific report / position paper / Expert report (industry, agency, international organization…) as main author |  |
| Scientific report / position paper (industry, agency, international organization…) as co-author |  |
| Other |  |

### Annex 2 - Please add rows as required

|  |  |
| --- | --- |
| International congress / invited speaker  |  |
| International congress / speaker  |  |
| International congresses / chair  |  |
| National congress / speaker / chair |  |
| ECVPT workshop / congress speaker  |  |
| International institution / organization (EU, EMA, JECFA) reporter / chairman |  |
| Posters (first or last author) |  |
| Posters (author) |  |
| Other (to be qualified) |  |

### Annex 3 - Please add rows as required

|  |  |
| --- | --- |
| International congresses / meetings  |  |
| National congresses / meetings |  |
| ECVPT advanced training workshop  |  |
| Other (to be qualified) |  |

### Annex 4 Resident supervision - Please add rows as required

|  |  |
| --- | --- |
| ECVPT Residents supervised/advised  |  |
| ECVPT Residents supervised/advised  |  |
| ECVPT Residents supervised/advised  |  |

### Annex 5 - Please add rows as required

|  |  |  |
| --- | --- | --- |
|  | Name of the group/journal | Position held |
| Committee |  |  |
| Advisory board |  |  |
| Editorial board |  |  |
| Professional Society | Board |  |  |
| Member |  |  |
| Working group | Leader |  |  |
| Participant |  |  |
| Other (to be qualified) |  |  |

Credentials Committee decision:

|  |  |  |
| --- | --- | --- |
| Accepted □ | Conditional □ | Rejected □ |

Conditions to be met for acceptance:

* Payment of outstanding fees □
* Attendance at AGM □
* Attendance at scientific meeting □
* Details/Other (please specify below)

Time limit for conditions to be met: \_\_\_\_\_\_\_\_\_\_

Date: \_\_\_/\_\_\_/\_\_\_ Signature of ECVPT Re-accreditation Committee chairperson